

## Specific Field Trip Authorization

This form gives the Dayhome Educator permission to go to the Specific Destination listed below. For Specific Field Trips, parents will be notified in advance and asked for written consent. Safety rules are reviewed with children prior to the field trip. In case of an emergency, the dayhome educator will call 911 for ambulance transfer.

**Dayhome Educator Name:** \_\_\_\_\_

**Location and address of field trip destination:**

\_\_\_\_\_

**Date of Field Trip:** \_\_\_\_\_ **Departure Time:** \_\_\_\_\_ **Return Time:** \_\_\_\_\_

### Supervision of children on Field Trips with the Dayhome Educator:

- Ensure that the children are always **directly supervised** both indoors and outdoors by the Dayhome Educator
- The Dayhome Educator must be able to see and hear the children at all times
- Use a consistent system of head counts during transitions, transportation method, arrival and departure of destination.
- Dayhome Educator must have a cellphone when off of the property of the dayhome for emergency situations
- Maintain child ratio at all times

### If children are being transported in vehicles:

- Regulation child restraints must be used in private vehicles and taxi cabs (Taxis can only be used in an emergency).
- Provider complies with all car safety rules from Transport Canada ([www.tc.gc.ca/roadsafety/kids](http://www.tc.gc.ca/roadsafety/kids)) and training from **Child Safety Seat Information Session**
  - Keep infants in rear-facing seat until he or she grows out of it.
  - Forward facing car seats must be placed in the back seat and tether straps used.
  - Children 40-80lbs use booster seats
  - Children under the age of 12 sit in rear seats of the vehicle
- If parents supply a child safety seat for transportation-instruction manuals must be included
- All child safety seats must have a sticker that clearly states the expiry date of the seat

### Authorization is given for my child(ren) to be transported by:

\_\_\_\_\_  
(Names of authorized drivers as per the Transporting Children contract signed with the agency)

**OR**

### Mode of transportation:

\_\_\_\_ Vehicle with regulation child restraints    \_\_\_\_ Walking    \_\_\_\_ Public transportation

***Form must be submitted to the CDDH office by the last working day of the month that the field trip occurred in.***

**By signing below, you agree to the Dayhome Educator transporting the children to the field trip destination stated on the previous page**

---

Child's Name

---

Parent or Guardian's Signature

---

Child's Name

---

Parent or Guardian's Signature

---

Child's Name

---

Parent or Guardian's Signature

---

Child's Name

---

Parent or Guardian's Signature

---

Child's Name

---

Parent or Guardian's Signature

---

Child's Name

---

Parent or Guardian's Signature