



Specific Field Trip Authorization

This form gives the Dayhome Educator permission to go to the Specific Destination listed below. For Specific Field Trips, parents will be notified in advance and asked for written consent. Safety rules are reviewed with children prior to the field trip. In case of an emergency, the dayhome educator will call 911 for ambulance transfer.

I _____ hereby give _____
Parent/Guardian Name (printed) Educator Name (printed)

Permission to take _____ and _____
Child Name (printed) Child Name (printed)

to _____

Name and address of field trip destination

Date of Field Trip: _____ Departure time: _____ Return time: _____

Supervision of children on Field Trips with the Dayhome Educator:

- Ensure that the children are always **directly supervised** both indoors and outdoors by the Dayhome Educator
- The Dayhome Educator must be able to see and hear the children at all times
- Use a consistent system of head counts during transitions, transportation method, arrival and departure of destination.
- Dayhome Educator must have a cellphone when off of the property of the dayhome for emergency situations
- Maintain child ratio at all times

If children are being transported in vehicles:

- Regulation child restraints must be used in private vehicles and taxi cabs.
- Educator complies with all car safety rules from Transport Canada (www.tc.gc.ca/roadsafety/kids) and Educator/Spouse has taken the Little Lungs Car Seat Safety course and it is updated every 3 years.
 - Keep infants in rear-facing seat until he or she grows out of it.
 - Forward facing car seats must be placed in the back seat and tether straps used.
 - Children 40-80lbs use booster seats
 - Children under the age of 12 sit in rear seats of the vehicle
- If parents supply a child safety seat for transportation-instruction manuals must be included
- All child safety seats must have a sticker that clearly states the expiry date of the seat

Authorization is given for my child(ren) to be transported by:

(Names of authorized drivers as per the Transporting Children contract signed with the agency)

Mode of transportation:

___ Vehicle with regulation child restraints ___ Walking ___ Public transportation
___ Taxi cab with regulation child restraints

Parent/Guardian Signature

Date

Educator Signature

Date

Form must be submitted to the CDDH office by the last working day of the month that the field trip occurred in.